



Ickenham Festival 2010

“We’re Taking Part!”

Terms & Conditions for Stalls & Sideshows in Swakeleys House Grounds on Gala Day, Saturday 19th June 2010.

The Festival Team invites your organisation to have as many stalls and sideshows as you may wish subject to the following conditions which you must accept.

- 1) *You will pay the Ickenham Festival in advance for each pitch that you require.*
- 2) *You must supply all your own equipment needed including tables and chairs. (in case of genuine difficulty, and with enough notice, help may be available)*
- 3) *You must set up your stalls and sideshows between 9-00am and 12-00 noon on the 19th June and all cars and lorries must be removed from the field by 12-30pm.*
- 4) *The allocation and position of pitches will be at the Festival Team’s discretion and their decision will be final.*
- 5) *The type of stall or sideshow allowed will also be at the Festival Team’s discretion. This is to prevent too much duplication. Please note we wish to see stalls that provide some form of entertainment or information. We cannot permit bric-a-brac, white elephant or second hand books or clothes stalls, or goods bought for resale, although we will allow home produce stalls.*
- 6) *Stall holders will be responsible for leaving the area around their pitches clean and tidy at the end of the day using the bins and recycling facilities supplied.*
- 7) *The first person arriving for each group/organisation must report to the **Field Marshal** at the Festival Team’s Area from where they will be shown their allocated pitch.*
- 8) *All stalls providing refreshment items are responsible for their standards of hygiene.*

Enclosed is an application form for pitches which should be completed and returned with your remittance to David Edington, Ickenham Festival Team, 230 Hoylake Crescent, Ickenham. UB10 8JW. Cheques payable to Ickenham Festival.

Only bookings made on the official form will be accepted. Further copies can be downloaded at www.IckenhamFestival.org.uk

We recommend that applicants consider the possible need for suitable insurance cover for their activities.

Thank You, *David Edington and the Festival Team*